**Minutes**

**Meeting of the Board of Directors,**

**Board of Directors, Big Sky Country National Heritage Area**

**November 28, 2022**

**4:00 PM**



**1. Call to Order/Roll Call**

Meeting was called to order at 4:00 p.m.

In attendance: Lynette Scriver-Colburn, Jane Weber, Ken Robison, Mark Good, Pam Guschausky, Mary Willmarth, Carol Bronson, Rich Ecke, Dan Pocha, Connie Jenkins

Ex-officio: Sam Long

Absences: Ellen Sievert, Renee McDonald, Keith Ballantyne, John Taillie, Gayle Fisher

**Disclosure of Conflicts of Interest**: None.

**2. Consent Agenda**

a. Meeting minutes from October 24, 2022, board meeting passed unanimously.

b. Ratification of Executive Committee actions taken between meetings:

* The January 23, 2023, annual meeting

**3. New Business**

a. Establish Nominations Committee

MOTION: Chairman Weber appointed Mark Good, Mary Willmarth, and Ken Robison to serve on the Nominations Committee to accomplish the tasks listed below. The motion passed unanimously.

By the December board meeting, the committee will:

* Review and recommend a slate of board members whose term is expiring on December 31, 2022.
* Recommend a slate of officers (Chair, Vice Chair, Secretary, and Treasurer) for 2023.
* Recommend any new board members.

b. Vet any recommended potential new board members to approach

Willmarth brought forward a recommendation for a new board member to be vetted by the full board. Allen Tooley possesses several skills in the area of technology and social media that would be beneficial to the board.

MOTION: Nomination Committee to ask Allen Tooley to join the BSCNHA board of directors. The motion passed unanimously.

Another individual was discussed and vetted by the full board—Fort Benton resident Sissy Felton.

MOTION: Nomination Committee to ask Sissy Felton to join the BSCNHA board of directors. The motion passed unanimously.

c. January 23, 2023, meeting format and agenda items

The board discussed possible agenda items and meeting format. We will finalize this at the December board meeting.

**4. Old Business**

a. Progress on Mark Willmarth facilitated session

Deferred until after the first of the year.

b. 2023 Budget discussion

Guschausky reviewed the recent draft of the 2023 budget. This will be voted on at either the December or January board meeting.

c. Committee Reports

***Finance Committee***

Guschausky reviewed the financial statement for the month. It has been placed into the record.

***Feasibility Study Task Force***

Weber reported on recent conversations and correspondence with our consultants.

***Fundraising Committee***

Willmarth reported on fundraising strategies being explored.

***Marketing Committee***

Ecke reported that the committee is in the process of creating/drafting some marketing materials.

***Projects Committee***

Weber updated the board on the status of current projects with community partners and payouts for recently completed PPF projects.

***Audit Committee***

No report.

***Heritage Database Committee***

No report.

**5. Announcement from the Board Members**

None.

**6. December 2022 board meeting date**

The board agreed to move our December board meeting to Monday, December 19, 2022, at 4 pm.

Meeting adjourned at 5:50 pm.